

## MAC LESSON #59

### OPEN AND CLOSE SIDE BAR MENU

In the OS X Tiger version of the Mac operating system, you will often see a menu called the Sidebar menu, located to the left of a window. For example, if you click on Go on the Menu Bar at the top of the screen, and then select Applications, you'll find the Sidebar menu, which lets you switch to Documents, Movies, Music, Pictures, and more.

You can close the Sidebar by pressing and holding the Control, Option and Command keys, and then pressing the letter T. Now the space formerly occupied by the Sidebar is dedicated to the Applications window in our example. I always like more space in a window, so it's easier to read.

Should you decide you want the Sidebar back, just repeat those keystrokes again.

