

## **LESSON 8**

### **CHANGE WINDOWS OWNER NAME**

#### **MISCELLANEOUS TIPS**

#### **Name Change**

When you install Windows 95, you are asked for your name and organization name. From then on, the computer recognizes the name you entered as the official registered owner. There may come a time when you'll want to change that name, so here's what to do:

Click on Start, then Run, type REGEDIT and press Enter. Double-click on HKEY\_LOCAL\_MACHINE, SOFTWARE, MICROSOFT, WINDOWS, and finally on CURRENT VERSION. On the right side of the screen you'll see REGISTEREDOWNER. Double-click on it, and type in the new name, then click on OK. To change the Company name do the very same thing with REGISTEREDORGANIZATION.

#### **Device Manager Shortcut**

When you are trying to add or remove hardware or checking for device conflicts, you go through so many steps to bring up your device manager. Lets create a desktop shortcut to the device manager. You can always drag and drop it on the recycle-bin when you no longer use it.

Find an empty space on the desktop and right-click. Now click on New, then Shortcut. In the Command line box type control sysdm.cpl,,1 and press Enter. Be sure to use two commas, just as shown. For the Name just type Device Manager. Now click on finish. This shortcut will take you directly to the device manager.

#### **Drag & Drop Printing**

Finally, lets create a shortcut for our printer, so we can drag and drop documents onto the printer, printing them without having to manually open Word or some other program.

First, click on Start, then Settings, then Printers. Right-click on the printer you'll use. Select Shortcut. Since you can't create a shortcut right there, you'll be asked if you want to create a shortcut on the Desktop. Click on Yes. Now, you can right-click on My Computer, select Explorer, and from there you can drag documents and drop them on the printer shortcut. The document will print for you. You can also create a shortcut to your Windows Fax using the same technique.

Now that wasn't so bad, was it?

