

LESSON 15

3 WAYS TO THE START MENU

SLICK WINDOWS 95 PROGRAMS/UTILITIES

The START MENU can be accessed by (1) clicking on the START BUTTON, (2) pressing the WINDOWS key on your keyboard, or (3) pressing the CONTROL and ESCAPE keys at the same time.

Windows 95 has several useful programs that are available for you. A standard Windows 95 install leaves some of these programs out. Here's how to find and install these accessories and tools.

Double-click on MY COMPUTER and then double-click on CONTROL PANEL, and then double-click on ADD/REMOVE PROGRAMS. Now click on the WINDOWS SETUP tab. Highlight ACCESSORIES. note that there are 19 components available for you. The "DESCRIPTION" section at the bottom DETAILS to see the list of available choices and a description of what each shows you how many of those 19 components are selected. Click on one does. Check the components you want to add. You'll need your Windows 95 CD-ROM, or you'll need to find a directory on your hard drive called C:\WIN95. This directory is usually placed on your hard drive on systems where no Windows 95 CD-ROM was provided when you purchased your computer.

Go back to the WINDOWS SETUP tab and highlight COMMUNICATIONS. Click on DETAILS, and now highlight PHONE DIALER. This nifty accessory stores names and phone numbers that your modem can dial for you.

Look through all of the setup choices available, and you'll find all kinds of interesting add-ons for your Windows 95 operating system.

Now that wasn't so hard, was it?

