

## LESSON 26

### USERS

Windows 95 and 98 have a utility called the Users utility that allows you to configure your computer for multiple users. Each user can set up a user name, password, Desktop background, wallpaper and font. What if you are the only person using your computer? Would you have a use for separate users? The answer may surprise you.

You may find a certain monitor resolution suitable for some programs or games, while other settings work better for you in your word processing program. It's easy to create different Desktop settings under different names to accomplish this. If you use Microsoft Internet Explorer as your browser, each user can save favorite Web sites in the Favorites folder.

The one feature Microsoft left out of User profiles is security. Sure, when the User utility is turned on the computer asks you for your user name and password, but you can step through that by clicking on cancel in the "Log On" box or by pressing the Enter key. If security is really important to you, consider saving those files on disks and keeping the disks in a secure place

Before setting up your user "accounts" double-click on My Computer, then click on Control Panel. Now click on Passwords and select the User Profile tab. Now select "Users Can Customize Their Preferences and Desktop Settings." You can also select "Include Start Menu and Program Groups." Now click on OK. Windows 95 will now ask for your user name and password when you next start your computer.

When you enter this information, Windows will tell you that you have not logged in as this user before and ask if you want user settings saved. To remove the user name and password dialog box at startup, go back into Control Panel, click on Passwords, click on the User Profiles tab, and select "All Users Of This Computer Use The Same Preferences And Desktop Settings."

Windows 98 adds a User Utility to the Control Panel. Open Control Panel again, and select Users. You may be presented with explanatory text, and if so, click on Next. Now click on New User, and then add the user name and password. At this point you can personalize several items for each user. Even if you don't use the "user account" feature of Windows, you'll understand what it does, as you continue learning more and more about the Windows Operating System.

Now that wasn't so hard, was it?

