

LESSON 35

SET MODEM SOUND LEVEL

USE THE WIN KEY TO OPEN DESKTOP

I am frequently asked if there is a way to control the sound level for the speaker that is built onto your modem. I don't know anyone that likes the terrible noise your modem makes each time it connects to another modem. Here's how to do it.

Double-click on My Computer and then on Control Panel. Now double-click on the Modems icon. On the General tab locate and click on the Properties button. In the middle of the General tab locate the Speaker Volume slider switch. Notice that it has several positions ranging from low to high. Make your selection and then click on OK. Now click on Close. I don't turn the Modem sound off altogether, as the sound lets me know that the connection is being made.

In past lessons I have shown you how to bring up your Desktop while you are in any applications program or surfing the Net, by using the Start and Run functions. Another way to get to your Desktop from anywhere is to use the Windows key on your Keyboard. The Windows key is located on the lower-left side of the keyboard between the CTL and ALT keys. Note that some older keyboards may not have a Windows key.

Hold down the Windows key and press the "D" key at the same time. Now you have your full Desktop. To return to the previous screen, just hold down the ALT key and press the TAB key.

Now, that wasn't so hard, was it?

