

## **LESSON 41**

### **PRINT & MAIL BUTTONS IE – WIN 98 UTILITIES - AND MORE**

Many of us use Microsoft Internet Explorer as our Internet browser of choice. Microsoft did a rather curious thing with Internet Explorer. They left two buttons, Print and Mail, off the screen. To get them back, just right-click on any button except Back and Forward. Now uncheck Text Labels. You will now see the Print and Mail buttons. You can still see a pop-up label for any button by holding the cursor over the button.

Internet Explorer lets you add a Fonts button to your toolbar. Click on View and then select Internet Options. Click the Advanced tab. Scroll down and locate the Show Fonts Button, which is under the Toolbar section. Place a check mark in the box by clicking on it. Now click on OK. You may have to click on the Refresh button on your toolbar to cause the Fonts button to appear.

Windows 98 has some wonderful utilities available on the Windows CD-ROM. To install them click on run and then navigate to your CD-ROM drive. Now find the \TOOLS\RESKIT\SETUP directory and run CDSETUP.EXE. This will install the Microsoft Management Console with an easy front-end. You can click on Start and then Programs to find the Microsoft Console button. Here's a fast and easy way to get to the root directory of your Hard Drive. Click on Start and then on Run. Type a backslash (\) and press the Enter key.

Finally, if you change a file by renaming, copying, moving or deleting it, and you wish that you hadn't, you can undo the change even if you've done other things since making that change. Just open that file and click on Edit. Now click on Undo to reverse the most recent file action. You can repeat the process to undo the 2nd most recent file change.

Now, that wasn't so hard, was it!

