

LESSON 110

QUICK PRINTING HIDDEN DETAILS ABOUT YOUR E-MAIL CUSTOM SCREEN SAVER

Quite often, I'll want to print a file on the quick, without going through the motions of opening the program that created that file and then shutting the program down when I'm finished printing. Here's a fast and easy way to do that in Windows 98.

Right-click on the item you wish to print and then click on print in the resulting menu. If the drop-down box doesn't have a print option, that file type doesn't support this feature.

If you use Microsoft outlook express for e-mailing, incoming messages contain hidden information about the source of that message. To view this information, just right-click any highlighted message in your inbox and click on properties. You can also access this information on any e-mail you are currently viewing on your screen by clicking on file and then on properties.

The general tab will show you when the e-mail was sent to you and when your mail server received it. Click on the details tab for more detailed information about that e-mail.

How about using your own custom message as a screensaver? Windows 98 makes it easy. Right-click on the desktop and then click on properties. Click on the Screen Saver tab. Click on the down arrow on the right side of the screen saver box and select 3D text. Click on the Settings button. You'll see OPENGL in the open text box. Click on OPENGL and type in your new message. It can be up to 16 characters long. In that same 3D Setup window you can also change fonts and control the size, resolution, speed and spin style of your screen saver. You can also choose between a solid and a textured color. If you type volcano in the text box, your screen saver will rotate through every known volcano on planet earth.

In the display section of the 3D Setup window you can select time. Your screen saver is now a digital clock that updates every second.

When you are finished, click OK to close that window. You can now click on preview to see your handiwork in action

