

LESSON 114

USING MS WINDOWS MAGNIFIER

CREATE SHORTCUT TO DEVICE MANAGER

Windows 98 has a magnifier tool that can enlarge any portion of your screen. You'll need to install the Magnifier option and you can do that by double-clicking on My Computer and then double-clicking on Control Panel. Open Add/Remove Programs. Click on the Windows Setup tab and select Accessibility. Click on Details and select Accessibility Tools. Click OK twice. Your computer may ask you to insert your Windows 98 CD-ROM disk.

To use Magnifier click on Start and then on Programs. Open Accessories and then open Accessibility. (You can click and drag Accessibility to the top of your Accessories list). Click on Magnifier and at the top of your screen you'll see a magnified version of the area under your mouse pointer.

Hold your mouse cursor over the lower edge of the Magnifier window. When the pointer changes to a double-pointed arrow you can click and drag up or down to adjust the Magnifier's size.

The Magnifier dialog box offers options that allow you to Invert Colors and use High Contrast Mode. There are other options available including changing the size of magnified areas.

I frequently need access to Device Manger so I created a shortcut for my Desktop. Now I can access Device Manager using the shortcut or a shortcut key. Here's how it's done.

Right-click on the Desktop, select New and then select Shortcut. In the command line type

"C:\WINDOWS\CONTROL.EXE Sysdm.cpl, System, 1"

(without the quotes). Click Next and then type "Device Manager" (again without the quotes). Click on Finish.

If you right-click on the new shortcut select Properties and then select the Shortcut tab, you can assign a Shortcut key by clicking on the word None in the Shortcut Key box and pressing one of the Function keys. I use F9, F10 or F12. (F11 is used to turn Full Screen on and off).

