

VISTA LESSON 4

CONTROL THAT SIDEBAR

One of the new features that comes with Vista is the Sidebar. It appears on the right side of your screen and has a clock that looks just like a clock you might find hanging on the wall in an office.

The Sidebar also holds live news feeds and you can add Gadgets much like the Widgets you find in the Dock at the bottom of the screen on Mac computers that run OS X Tiger.

Having said that, some people find the Sidebar a bit of an annoyance, so here's what you need to know to take control of your Sidebar.

Click on Start, Control Panel, and then open the Windows Sidebar item. To change the position of the Sidebar on your Desktop, use the drop-down menu located next to "Display Sidebar on this side of the screen."

If you want to always see your Sidebar and not have it covered by any windows that you open, click on the box next to "Sidebar is always on top of other windows."

When you reach the point where the Sidebar gets to be a bit of a pain, click in the box next to "Start Sidebar when Windows starts" to remove the check mark.

Now click Apply and then OK. You can always put the Sidebar back in action by reversing the last step above.

